

This Constitution and By Laws Revised  
September 18, 2006 at 8:30 pm by the West  
Blount County Park and Recreation Board.

**CONSTITUTION AND BY -LAWS  
OF THE  
WEST BLOUNT COUNTY PARK AND RECREATION BOARD**

**CONSTITUTION**

**ARTICLE I NAME**

Section 1. The name of this organization shall be the West Blount County Park and Recreation Board. The teams shall be named Hayden.

**ARTICLE II PURPOSE**

Section I. The purpose of this organization is to construct and maintain a park and recreational facility, to be used by the Western Section of Blount County; specifically, the Hayden School District. for organized sports or activities approved by the Park Board, and to ensure all league and park rules are complied with in all sports. The elected Officers and Directors shall have full control and management of the Facilities and Property. All monies for operations maintenance, upgrades and additions to the facilities will be turned over to the Park Board and disbursed as needed. Also, all activities additions or upgrades must be approved by the Park Board.

**ARTICLE III MEMBERSHIP**

Section 1. Any person of good character is eligible for active membership in this organization with full privileges thereof.

Section 2. There shall not be two immediate members of the same family serving as Directors and Officers on this Park Board.

**ARTICLE IV GOVERNMENT**

Section 1. The government of this organization shall be vested in a Board of Directors Consisting of 12 members, of which 11 shall serve for 2 years, one shall serve for one year, and the officers elected for the current one year term. The twelfth Director shall be elected for a 1 year term by the general public (18 years and older). Said officers shall be the President, Vice President, Secretary. Treasurer and Athletic

- Director.
- Section 2. The officers and directors who are elected for a Position in this organization shall hold office from November 1 until October 31 of each year.
- Section 3. The officers and directors of this organization shall be elected in the manner prescribed by the By-Laws and shall hold office until their successors are duly elected and qualified.
- Section 4. The Park Board will elect all Positions in leadership roles such as commissioners, concession stand managers, coaches, etc. These Positions are for 1 year terms, but are eligible for reelection.

#### ARTICLE V AMENDMENT

- Section 1. This constitution may be amended by a two-thirds vote of the board members present, provided a quorum is met, at any regular or special meeting provided public notice has been given at least 10 days prior to the date of such meeting.

#### BY-LAWS

#### ARTICLE I MEMBERSHIP

- Section 1. Any person of good character shall be eligible for active membership in this organization, as provided in the Constitution.

#### ARTICLE II GOVERNMENT

- Section 1. The government of this organization shall be vested in the Board of Directors of 12 members and the elected officers.
- Section 2. The elected officers and the Board of Directors shall have control and management of the property.
- Section 3. Funds of the organization shall be withdrawn from the bank or banks with which they are on deposit by the Joint signature of the President and Treasurer.
- Section 4. Vacancies in the Board of Directors, or in any office, shall be filled by vote of the Board in a special election with public notice being given 10 days prior to said election, such electives to serve for the duration of the term of the individual being replaced, or until the next regular election.
- Section 5. Any Officer or Board Member whose conduct, character and/or activities or the lack thereof, are not in the line of the expectations of this organization shall resign at request or by majority vote of Board be removed from office.

### ARTICLE III ELECTIONS

- Section 1. Not less than thirty days prior to the annual election the President shall appoint a Nomination Committee of not less than five (5) individuals of which at least 3 shall be board members.
- Section 2. The Nomination Committee shall, not less than fourteen days prior to the annual election, decide upon and make a recommendation to the Board in writing of the names and candidates for election.
- Section 3. No member of the Nomination Committee shall be eligible to any office by action of the Nominating Committee, but may be nominated from the floor.
- Section 4. The Nomination Committee shall elect nominees for each expiring 2 year Directorship, the 1 year Directorship and Officership to serve for one (1) year.
- Section 5. Additional names may be placed in nomination from the floor at the time the nominating committee makes its recommendations or the meeting prior to the election meeting.
- Section 6. At the annual election, there shall be elected a President, Vice President Secretary and Treasurer, there being four (4) officers, all of whom shall constitute the Officers of the Organization to complete the Board of Directors, there shall be elected twelve (12) directors.
- Section 7. Any member of the general public who has signed the public roster and has attended seven regular Park Board meetings, since the beginning of the current fiscal year, will be considered a "qualified" member of the general public and will be allowed, along with the current directors and officers, to vote in the annual election of directors and officers. Voting shall be by individuals and no person shall cast more than one ballot. Proxies will not be recognized
- Section 8. Officers and Directors shall, take office November 1<sup>st</sup> and this date shall begin the organization's fiscal year.
- Section 9. All elections of Officers or Directors, whether regular elections or elections to fill vacancies shall be by ballot only, but the procedure in casting ballots is to be determined by the Board of Directors.
- Section 10. A majority vote of Board members and qualified members of the general public present shall constitute the election of the President, Vice President, Secretary and Treasurer. If a majority is not obtained on the first ballot, the two candidates receiving the largest number of votes shall be voted upon by the second ballot.
- Section 11. A Plurality vote of the Board members and qualified members of the general public present shall constitute the election of all Directors. In this election of the Board of Directors, Board members and qualified members of the general public shall vote for

not more, nor less than, the number of Directors to be elected, and the requisite number of candidates receiving the highest number of votes shall be elected. If two or more candidates receive an equal number of votes so as to create a doubt as to which of said candidates has been elected to the Board of Directors, the nominees receiving such tie vote shall be voted again until the necessary number of Directors has been elected.

Section 12. Special elections may be held to fill vacancies of officers and directors at any time with the membership being notified ten (10) days prior to the election and at that time nominations will be made from the floor.

#### ARTICLE IV MEETING

Section 1. The annual election meeting of the organization shall be held in October of each year, and Public notification of such meeting shall be made at least (10) days prior thereto.

Section 2. The monthly meeting will be held the Third Monday Night of each month, to be determined at the first meeting of each fiscal year by the new Park Board.

Section 3. Meetings of the Board of Directors shall be held at prearranged dates, or at the call of the President. At all meetings of the Board of Directors, nine (9) members shall constitute a quorum.

Section 4. Special meetings of the Board of Directors shall be called by the President or Secretary at the request of at least three (3) Directors.

#### ARTICLE V DUTIES OF OFFICERS

Section 1. The President, as chief executive officer of the organization, shall supervise the organizations affairs and activities, shall make an annual report thereon to the members, and shall be responsible for being sure that all IRS reports are filed annually.

Section 2. The Vice President, who shall preside at Board of Directors meetings in the absence of the President, shall also work with the President on such internal affairs of the organization as membership, finances and public relations. He shall also work with the President on external affairs of the Organization including projects and committee activities.

Section 3. The Secretary, shall give notices of all regular and special meetings, shall keep a permanent record of the minutes and attendance of Board members and general public of such meetings and shall be custodian of all official records of the organization. The Secretary shall also be responsible for tape recording all meetings and for retaining those tapes of the meetings. Those tapes will be held for two years before being discarded. The Park Board will reimburse the Secretary for the costs of

those tapes.

Section 4. The Treasurer shall keep the books of the organization, disburse funds at the direction of the Board of Directors, work with the President in filing all annual IRS reports, and shall report, in detail, at the annual meeting, and at such other times as directed, on the financial condition of the organization. A bank account shall be opened to be known as the "West Blount County Park and Recreation Board, Inc." Alimonies received by the Treasurer shall be deposited in this account. All monies withdrawn from this account must be signed by said treasurer and countersigned by the President.

Section 5. Should any Director miss four meetings during the same fiscal year, he / she may have absences reviewed by Board of Directors for consideration of striking some of the absences and or may have a vote to reinstate said Director provided the board deems absences qualify under this revision. Such absences to be considered for striking include but are not limited to the following occurrences:

1. Time missed for military service.
2. Time missed while carrying out other West Blount Park services. i.e .. umpiring, attending meetings for other Park business, etc ....
3. Hospitalization or incapacitation.

After consideration as to reason for absences, the Board shall vote by secret ballot to determine if the Director shall remain on the board. However. if Director in question fits the above criteria but will be absent for an even prolonged period Board may vote to suspend Directors position and appoint a replacement to finish term, and may at its sole discretion reinstate said Director upon his / her return at the next available opening for Director.

#### ARTICLE VI COMMITTEES

Section 1. The Board of Directors shall determine the committees deemed proper and necessary to fulfill the object and purpose of the organization.

Section 2. All Committee Chairman, Vice Chairman and members shall be appointed by the President.

Section 3. The Park Board shall be provided a report of the books and records on a quarterly basis. The Park Board will hire an independent CPA Accountant committee to inspect all books and records and make a full report at the first meeting of the fiscal year.

Section 4. The outgoing Officers shall, at the end of each fiscal year, provide a suggested budget for the use of the incoming Officers. The incoming Officers shall, make whatever revisions they deem necessary, and shall present to the Park Board. a budget for the upcoming fiscal year.

